

LUDWIG KLEIN REPORTERS & VIDEO, INC. VIDEO WORKSHEET

COMPANY \_\_\_\_\_ VIDEOGRAPHER \_\_\_\_\_

DAY/DATE: \_\_\_\_\_ VIDEO ONLY? \_\_\_\_\_ JOB NO. \_\_\_\_\_

ACTUAL START TIME: \_\_\_\_\_ ACTUAL END TIME: \_\_\_\_\_ CASE NO. \_\_\_\_\_

CASE NAME: \_\_\_\_\_

DEPOSITION OF: \_\_\_\_\_ VOLUME NO. \_\_\_\_\_

DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_ NNRC AGENCY: \_\_\_\_\_  
DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_  
DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

DEPOSITION OF: \_\_\_\_\_ VOLUME NO. \_\_\_\_\_

DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_  
DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_  
DISC \_\_\_\_\_ OF \_\_\_\_\_ RT: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

LUNCH START AND STOP: \_\_\_\_\_ PARKING: \_\_\_\_\_

CSR NAME AND NO. \_\_\_\_\_ AUDIO? YES NO

BILLING INFORMATION: (\*\*INCLUDE EMAILS OF ALL ATTORNEYS)

**ORIGINAL** FIRM: \_\_\_\_\_ DVD MPEG VIDEOSYNC

ATTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PH.: \_\_\_\_\_

**COPIES** FIRM: \_\_\_\_\_ DVD MPEG VIDEOSYNC  
NO COPY

ATTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PH.: \_\_\_\_\_

SPECIAL DELIVERY INSTRUCTIONS \_\_\_\_\_

TAKEN AT:

DELIVERY DATE PROMISED: \_\_\_\_\_

ADDITIONAL NOTES:

\*\*Please do not staple or tape anything to this worksheet!!!!

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